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| **Application for employment Data protection statement:** |
| The information provided on this application form will remain private and confidential and will be used for the purpose of recruitment and selection.  The form is divided into three parts. Please complete all three parts. Please do not separate any part of the form.  The processing of data and information will take place in accordance with the provisions of the Data Protection Act (1998) and applications that do not progress to employment, will not be retained for a longer period of 1 year from the date of their submission.  Please also note that the organisation may approach third parties to verify the information that you have given.  By signing this form, you will be providing the organisation with your consent to process your information for the purposes of progressing your application. |

**SECTION ONE**

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| **Vacancy information:** | | | |
| **Job Title:** |  | **Closing Date:** | Click or tap to enter a date. |
| **Email address of where the application form is to be returned to:** | |  | |
| **State where you saw the vacancy advertised:** | |  | |
| **Vacancy reference number** (if applicable)**:** | |  | |

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| **General Prequalifying Questions:** | | | | | | | | |
| **If the role requires you to drive, do you hold a current driving licence?** | Choose an item. | **Is it a full / provisional / HGV / PCV licence?** | | | Choose an item. | **Do you hold a current valid passport or ID card that proves your right to work in the UK?** | | Choose an item. |
| **Is your driving licence free of endorsements?** | | Choose an item. | | **Do you require a work permit or other immigration assistance for this role?** | | | | Choose an item. |
| Please give details of any points or driving convictions, including any pending convictions. (Any declarations are subject to the Rehabilitation of Offenders Act (1974) (as amended): | | | | | | | | |
| **Do you have the qualifications and/or equivalent experience required for the role?** | | | Choose an item. | **Do you meet all other essential criteria required for the role?** | | | Choose an item. | |
| (If you answer ‘No’ to either question above and want to provide further information, please use the Continuation Sheet at the end of section 2). | | | | | | | | |

**SECTION TWO**

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| **Employment history:** |
| Start with your most recent job and list your previous roles working backward in date order. Please give details of all jobs held including casual, voluntary or other unpaid work and explain any gaps in employment, use the Continuation Sheet as the end of this section if necessary. |

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| **Current/most recent employer:** | |  | | | | | | |
| **Type of Business:** |  | | | **Location:** |  | **Notice Period:**  (if applicable) | |  |
| **Job Title:** |  | | | | **Salary:** | |  | |
| **Start Date:** | Click or tap to enter a date. | **End Date:** | Click or tap to enter a date. | | **Reason for Leaving:** | |  | |
| **Brief description of your duties:** | |  | | | | | | |

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| **Previous employer 1:** |  | | | | | |
| **Type of Business:** |  | | | **Location:** |  | |
| **Job Title:** |  | | | **Salary:** |  | |
| **Start Date:** | Click or tap to enter a date. | **End Date:** | Click or tap to enter a date. | **Reason for Leaving:** | |  |
| **Brief description of your duties:** | |  | | | | |

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| **Previous employer 2:** |  | | | | | |
| **Type of Business:** |  | | | **Location:** |  | |
| **Job Title:** |  | | | **Salary:** |  | |
| **Start Date:** | Click or tap to enter a date. | **End Date:** | Click or tap to enter a date. | **Reason for Leaving:** | |  |
| **Brief description of your duties:** | |  | | | | |

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| **Educational, Technical and Professional Qualifications:** | | |
| Name any awarding institute or professional body in full and include attainment level specifying relevant grades or grade of membership. Please include any training courses you have obtained that you consider relevant, with outcomes where applicable. | | |
| Subject / Qualification | Place of Study | Grade / Result Achieved |
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| **Application Questions** | | |
| 1. **Explain how you have worked collaboratively within a difficult situation. What was the outcome, and how did you achieve this?** | | |
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| 1. **Describe how you have influenced others through a challenging situation.** | | |
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| 1. **If you made a mistake and caused the death of an animal in your care, how would you handle it?** | | |
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| 1. **A research group has several members who carry out invasive surgery, and recently that have experience perioperative mortalities. You have observed them performing the procedures and have concerns that some of their equipment is inappropriate and is contributing to these peri-operative mortalities. How would you go about tackling this problem? What is the priority issue?** | | |
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| **Any other evidence to support your application:** |
| Use the space below to detail any other experience or relevant points you would like to be considered for the job you are applying for: |
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| **Other skills:** | | |
| **Languages:** | | |
| **Spoken** | **Written** | **Indicate level of competence** |
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| **Computer Literacy:** | | |
| **System / Software** | **Details** | **Indicate level of competence** |
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| **Continuation Sheet:** |
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**SECTION THREE** (note: this section is confidential and will not be disclosed to the person(s) shortlisting applications).

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| **Personal details:** | | | | | |
| **Full Name:**  (including title) |  | | | | |
| **Address:** |  | | | | |
| **Contact details** (Please select your preferred contact method – calls to business numbers will be made discreetly.) | | | | | |
| **Email:** |  | | | |  |
| **Telephone Home:** |  |  | **Telephone Work:** |  |  |
| **Mobile:** |  |  | **Other:** |  |  |

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| If the role you are applying for requires a Disclosure Barring Service (DBS) check, you will be required to complete a check or provide an up to date certificate if you are successfully offered the role. Please select a response opposite to confirm whether you consent or not to either undertaking a check or providing up to date certification. | Choose an item. |

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| **Are there any adjustments or particular arrangements that may be required to be made should you be invited for interview?** | Choose an item. |
| If yes, please give details: | |
| **If the employer uses the disability symbol, tick this box if you have a disability and want to**  **ask for a guaranteed interview if you meet the minimum essential criteria for the role.** | Choose an item. |

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| **Please indicate two people who can provide references for the last 3 years of your employment, one of whom should preferably be your present / most recent employer, or an Academic reference if you have been studying.** | | | |
| **Name:** |  | **Name:** |  |
| **Company:** |  | **Company:** |  |
| **Job Title:** |  | **Job Title:** |  |
| **Relationship to you:** |  | **Relationship to you:** |  |
| **Tel. no.:** |  | **Tel. no.:** |  |
| **Email:** |  | **Email:** |  |
| I Choose an item. permission to take up my reference prior to an offer of employment being made. | | | |

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| **Declaration:** | | | |
| I declare to the best of my knowledge and belief that all particulars I have given in all parts of this application form are complete and true. I understand that any false declaration or misleading statement or a significant omission may disqualify me from employment and render me liable to dismissal. I understand that any job offer is subject to pre-employment conditions including; my eligibility to work in the UK, references, checks on relevant qualifications, employment history, and acceptance of any criminal convictions (if this is required for the role), a probationary period and (if the organisation believes it appropriate) a medical report, all of which must be deemed by the organisation as satisfactory. | | | |
| **Signed:** |  | **Date:** | Click or tap to enter a date. |

Please return your completed application in good time prior to the closing date.